

RECEIPTING FAQ TIP SHEET

Do I or don't I get a donation receipt? This question is asked often with regards to support from our community. Here's a quick "tip sheet" to help.

? Can I get a receipt for my donation?

Answer: YES. A donation of \$20 or greater will receive a donation receipt provided the donor's full name (first & last) and correct home full street address, city, province and postal code are provided (i.e., on the Steps for Life pledge sheet or the registration form). Under \$20 by request only and the donor's full name (first & last) and correct home address, city, province and postal code must be provided.

? What is sponsorship?

Answer: It is a contribution where the business receives advertising or promotion of its brand, product or services in return for their support.

? If I give funds as a Sponsorship, will I receive a tax receipt?

Answer: NO, as you are receiving recognition for the sponsorship.

? If I donate my services (donated time, labour) can I get a tax receipt?

Answer: NO, as gifts of service are not property/tangible items as defined by the CRA. We do encourage you to track it on an in-kind form or online.

? If an organization advises a charity that they held an event on its behalf, can the charity issue receipts to the attendees?

Answer: NO. When an activity is carried on that a charity is not aware of, it is not an activity of the charity, so the charity cannot issue receipts. However, a charity can contract a third-party organization as an agent to carry on activities on its behalf.

➤ If any other questions arise, please contact your Regional Development Coordinator for further assistance.

888-567-9490 / www.stepsforlife.ca

